An online course is a professional environment. There are expectations for your behavior regarding all activities related to the course.

Remember: If it is not acceptable face-to-face behavior, then it is not acceptable online behavior either.

01. We Are All Human
Remember you are talking to real people, with feelings, lives, and opinions. Be kind to each other.

02. Respect
Have patience for mistakes. Say please and thank you.

03. Words
No foul language or derogatory statements.

04. Attire
Keep in mind others will see your clothes and location in videos.

05. Criticism
It’s not easy to give or take criticism. Think of how you would want to be treated.

06. Professionalism
Address your instructor and classmates professionally in emails, discussion boards, or any other means of communication.

07. Privacy & Copyright
Get permission before you use emails, photos, or any other content from the course.

08. Records
Be aware that everything in the course is recorded.

09. Bullying
Don’t mock or criticize people for their opinions.

10. Sarcasm
Jokes and sarcasm are easily misunderstood in text.

11. Capitals
Don’t SHOUT with all caps. Stick with black text and either *italics* or **bold** for emphasis.

12. Focus On Quality
Think before you post. Include all requirements, interpret posts correctly, and submit work free of spelling and grammar errors or inaccuracies.

Netiquette is online etiquette. These are guidelines for acceptable behavior while interacting with instructors and students in an online setting.